

## PLANNING BOARD WORKSHOP

TO: Cape Elizabeth Planning Board  
FROM: Maureen O'Meara, Town Planner  
DATE: February 16, 2012  
SUBJECT: February 27, 2012 Special Workshop

The Cape Elizabeth Planning Board will hold a Special Workshop on **Monday, February 27, 2012, beginning at 7:00 p.m.** in the Jordan Conference Room, Town Hall.

### AGENDA

- 7:00 1. **Short Term Rental Amendments.** The Town Council has referred to the Planning Board for review amendments to the Zoning Ordinance that regulate short term rentals. Background materials are available for review on the town website, [www.capeelizabeth.com](http://www.capeelizabeth.com), under Ordinance Committee meetings held in November, 2011 and January, 2012.
- 8:15 2. **Subdivision Ordinance Overhaul.** Time permitting, the Planning Board will begin work on an update of the Subdivision Ordinance, which has been referred by the Town Council as part of the Comprehensive Plan recommendations.

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Michael McGovern  
Town Council Chair